**JTYAF Application Form Guidelines**

**Applicants must be under 22 years of age and resident in**

**Dorset or Wiltshire**

**ORGANISATION**

The name of the supported organisation that you belong to. Please underline your organisation.

**NAME**

Your full name.

**DATE OF APPLICATION**

The date you are making the application.

**ADDRESS**

Full postal address

**PHONE NUMBER**

If under 18 please supply a parent/guardian contact number

**EMAIL**

If under 18 please supply a parent/guardian email address

**AGE**

In years and months. Note that you MUST be under 22 years of age on the date of your application.

**SCHOOL**

School or college/university if in full time education

**AMOUNT OF REQUEST**

The total amount that you are requesting from the JTYAF.

**WHAT WILL THE AWARD BE USED FOR?**

A detailed description of what you will spend the award on if you are successful. For example, to buy new sports equipment, to have music lessons, to pay for sports coaching, to go on an academic trip etc

**WHAT DO YOU AIM TO ACHIEVE FROM THIS FUNDING? HOW WILL IT HELP YOUR PERSONAL DEVELOPMENT?**

This is your opportunity to sell your application.

Explain the experiences that have influenced you and brought you to this point. Why are you making an application?

What exactly do you hope to achieve from your award? How will it help your personal development? For example, will it enable you to get better grades in your exams, develop as a musician, improve your confidence, help you to develop as a team player.

**WHAT ARE YOUR AMBITIONS FOR THE FUTURE?**

Include your plans for the future. How will your award help you to achieve your ambitions.

Use a separate sheet to put more relevant information if necessary. The more information we get the less likely it will be that we will have to ask you further questions.

**ARE YOU FUNDRAISING IN OTHER WAYS BESIDES APPLYING TO THE JTYAF?**

Please detail the activities undertaken and the amounts raised plus details of planned events.

Please include any applications you have made to other charitable organisations and amounts received.

**REQUEST DETAILS**

Full details of the items to be purchased. Include brand and model/product.

The cost.

Supplier – the retailer that you intend to buy the item from.

**ENDORSEMENT**

You will need to provide a letter/email of support from a teacher, tutor, coach or youth leader who knows you well and is willing to support your application.

Please provide the name of the relevant adult and their relationship to you.

It is your responsibility to organise a letter of support and we will provide the JTYAF email details on request.

**PERMISSIONS**

Please indicate the best way to contact you and let us know whether you are happy for us to contact your school/youth group and supporting adult to process your application.

**TERMS AND CONDITIONS**

Please make sure you read this carefully. The JTYAF will need receipts for all your award spending, which you must agree to provide within 12 weeks of your application.

Signature - If under 18 a parent/guardian will need to sign the form.

We hope this helps but if you have any questions, please use the contact form on our website at <https://www.jtyaf.org/contact-us>